

"Footprints in the Sand"

# Exhibit Space Application

June 19 – 22, 2025

Hilton Beachfront Resort & Spa  
Hilton Head, SC

## THIS FORM MUST ACCOMPANY YOUR PAYMENT

To confirm your reservation submit this form to Karen Daniel at [k.daniel@podiatryinstitute.com](mailto:k.daniel@podiatryinstitute.com) or fax to 404-508-8539.

*Registration received less than 2 weeks prior to meeting will not be included in conference materials.*

**Exhibitor Fee (Table Top, No Sharing)** = \$1450 by check or credit card. Full payment must accompany this completed form. \$1600 if application received after June 9, 2025 or onsite.

OR

SCPMA Sponsorships:

Tier 1 (\$10,000) & Tier 2 (\$7,500) includes a *premium hallway space* and a full-page ad in the conference program. Tier 3 (\$5,000) includes a *preferred* exhibit hall space. All Tier sponsorships include admission to the golf tournament and the SCPMA Annual Conference Reception. Additional sponsorship details can be found on the SCPMA website at [www.scpma.net](http://www.scpma.net) or contact Tami Johnson by phone/text at (803)309-2400 or by email at [tjohnson@palmettolpg.com](mailto:tjohnson@palmettolpg.com).

### Payment Method

**My Check** in the amount of \$ \_\_\_\_\_  Payment enclosed

*Please make check payable to:* The Podiatry Institute ♦ Federal Tax ID #58-1906272

PI W 9 Form

**Charge**  Visa  Master Card  American Express  Discover

Credit Card Number \_\_\_\_\_ Exp. Date \_\_\_\_ / \_\_\_\_

Cardholder Name \_\_\_\_\_ Signature \_\_\_\_\_

Mail Check & Application to: The Podiatry Institute ♦ 2675 North Decatur Rd. ♦ Suite 309 ♦ Decatur, GA 30033

### The Following Company Information Will Be Printed In The Conference Program:

(Company Name) \_\_\_\_\_

(Street Address) \_\_\_\_\_

(City) \_\_\_\_\_ (State) \_\_\_\_\_ (Zip) \_\_\_\_\_

(Office Phone) \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ (Website) \_\_\_\_\_

25-word description of product or service \_\_\_\_\_

Representative(s) Name \_\_\_\_\_ Email \_\_\_\_\_ Cell Phone \_\_\_\_\_

at Conference:

Name \_\_\_\_\_ Email \_\_\_\_\_ Cell Phone \_\_\_\_\_

Send email to [k.daniel@podiatryinstitute.com](mailto:k.daniel@podiatryinstitute.com) names/emails of any additional representatives

**Information For Your Company Virtual Booth:** Attach or send link of PDF(s) to us (call if you have questions)

(Optional) Attach 5-min. max promo video, or put link here to video: \_\_\_\_\_

Primary Representative's email \_\_\_\_\_

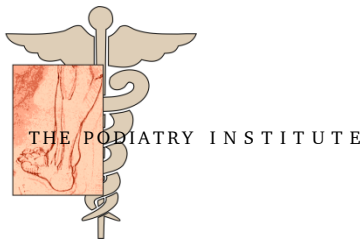
Company Contact \_\_\_\_\_ Email \_\_\_\_\_

Companies You Prefer Not To Exhibit Next To: \_\_\_\_\_

Electricity Required?  Yes  No

For more sponsorship information contact: Dan Vickers at The Podiatry Institute ♦ 770-939-0393

[dvickers@mindspring.com](mailto:dvickers@mindspring.com)



"Footprints in the Sand"

# Exhibitor Prospectus

June 19 – 22, 2025

Hilton Beachfront Resort & Spa  
Hilton Head, SC

- ◆ Breakfasts and breaks will be held in the exhibit hall to maximize your contact with attendees.
- ◆ There are a number of opportunities available to sponsor conference events & speakers. Call Dan Vickers at 770-939-0393 for more information.
- ◆ **CANCELLATION POLICY:** All cancellation/rescheduling requests must be made in writing. Cancellation requests can be sent via fax to 404-508-8539 or email to [k.daniel@podiatryinstitute.com](mailto:k.daniel@podiatryinstitute.com). Cancellations requiring a refund will be assessed a \$250 cancellation fee. Transfer requests are not subject to a cancellation fee and will be valid for a period of one year from the date of issue. Registration fees are non-refundable/non-transferrable within two weeks of the conference start date.
- ◆ **FDA REGULATIONS:** Exhibitors shall comply with all applicable Food and Drug Administration (FDA) regulations including, without limitation, FDA restrictions on the promotion of investigational and preapproved drug and devices and the FDA prohibition on promoting approved drugs and devices for unapproved uses. Any product not FDA approved for a particular use or not commercially available in the USA may be exhibited only if accompanied by easily visible signage indicating the status of the product. Exhibitors shall have available at the booth a letter from the FDA that describes the allowable use of any drug or device exhibited.
- ◆ The Podiatry Institute reserves the right to refuse exhibit space if the vendor's product, service, or display/booth is not consistent with the character of the event.

**Exhibit Table Top Fee** = \$1450 by check or credit card – Includes 6' draped table, two chairs and electricity if needed. \$1600 if application received after June 9, 2025 or onsite. No sharing.

OR

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Exhibit materials weighing 150 lbs. or more and/or being shipped via pallet/crate may be subject to additional charges from the hotel's receiving department.

**Exhibit Registration** Full payment for your exhibit must accompany space confirmation agreement. Applications will be accepted until space is sold out.

**Move-in and Set-up** Wednesday, June 18  
7:00 PM – 9:00 PM

**Exhibit Hours**

Thursday, June 19	Friday, June 20	Saturday, June 21
7:30 AM – 1:00 PM	7:30 AM – 1:00 PM	7:30 AM – 1:00 PM
Sunday, June 22		
Optional		

**Exhibitor Move-out** Saturday, June 21  
After 1:00 PM

**Conference Hotel** Hilton Beachfront Resort & Spa  
One Hotel Circle  
Hilton Head, SC 29928  
843-686-8400  
Podiatry Institute Rates (based on availability): TBA  
Please make your reservation NOW! Cut-off date is TBA

## Shipping Information

Hilton Beachfront Resort & Spa  
Attn: Dan Vickers  
One Hotel Circle  
Hilton Head, SC 29928  
843-686-8400

## For Further Information

Dan Vickers, CAE  
Executive Director  
The Podiatry Institute  
2675 North Decatur Road, Suite 309  
Decatur, GA 30033  
770-939-0393